

RAAUZYUW RUDIDFE0001 3541705-UUUU--RHMCSUU.

ZNR UUUUU

R 201705Z DEC 05 ZYB

FM DFAS INDIANAPOLIS IN//ADIP//

TO AIG 4579

INFO DFAS INDIANAPOLIS IN//ADIP//

BT

UNCLAS

MSGID/GENADMIN/DFAS-ADIP//

SUBJ/2006 MONTHLY SUSPENSE ACCOUNT REPORT (ACCTG POL IMPL MSG 06-13)//

A. DFAS-IN REGULATION 37-1, CHAPTER 28, PARAGRAPH 281206.

1. THE DPT 21 MONTHLY SUSPENSE ACCOUNT REPORT (SAR) AND NARRATIVE WILL BE SUBMITTED TO DFAS-IN NO LATER THAN NOON ON THE FOLLOWING DATES IN 2006: JANUARY 10TH, FEBRUARY 8TH, MARCH 8TH, APRIL 10TH, MAY 8TH, JUNE 8TH, JULY 11TH, AUGUST 8TH, SEPTEMBER 11TH, OCTOBER 10TH, NOVEMBER 8TH, AND DECEMBER 8TH.

2. THE 2006 DPT 21 SPREADSHEET IS AVAILABLE IN THE 06 IMPORTANT INFORMATION SECTION OF THE FOLLOWING WEB SITE:

[HTTPS://DFAS4DOD.DFAS.MIL/CENTERS/DFASIN/LIBRARY.](https://dfas4dod.dfas.mil/centers/dfasin/library)

3. MONTHLY SAR AND NARRATIVE REPORTS MUST BE ACCOMPANIED BY A CERTIFICATION LETTER (ON LETTERHEAD) AS FOLLOWS: I CERTIFY THAT THE BALANCES SHOWN IN THE REPORT ARE ACCURATE, WERE OBTAINED FROM EXISTING RECORDS, AND EVIDENCE PROPER USE OF THE FUNDS ACCOUNTS. THE MONTHLY CERTIFICATION MUST BE SIGNED BY THE DIRECTOR OF ACCOUNTING, AND THE QUARTERLY CERTIFICATION MUST BE SIGNED BY THE CLIENT EXECUTIVE FOR THE SAR REPORT. FAX TO 317-510-7113/699-7113.

4. THE SAR REPORT SHOULD REFLECT THE BALANCE REPORTED TO TREASURY BY YOUR STATION. THE FOLLOWING SHOULD BE INCLUDED IN YOUR REPORT:

A. DATA FROM YOUR ACCOUNTING SYSTEM.

B. DATA FROM THE EXPENDITURE DEPARTMENTAL TFO/TBO UNCLEARED REPORT.

C. DATA FROM SUSPENSE HISTORY UNCLEARED REPORT (HCJ63A).

D. DATA FROM INTERFUND SUSPENSE HISTORY REPORT

E. DATA FROM INTERFUND UNCLEARED REPORT.

5. POCS.

A. DEPARTMENTAL ACCOUNTING, 317-510-6561.

B. ACCOUNTING PROCEDURES, 317-510-3380.//

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